

Guia docent

Subject

Assignatura / Grup	29918 - English III / 2
Titulació	Degree in Hotel Management (Aff. Centre Hotel Management of the BI) - Second year
Crèdits	6
Període d'impartició	2nd semester
Idioma d'impartició	English

Professors

Professor/a	Horari d'atenció als alumnes					
	Hora d'inici	Hora de fi	Dia	Data d'inici	Data de fi	Despatx / Edifici
Maria Grau Perejoan maria.grau@uib.eu	11:00	12:00	Thursday	25/01/2020	31/07/2020	27, Arxiduc Lluís Salvador

Context

English III is included, together with the rest of language-focused subjects in the module 1, Languages. This is a compulsory subject within the degree Hotel Management Syllabus. This is due to the high value of English as an essential communication tool in the globalised environment of the tourist and hospitality industry. It is, precisely, the global, thereby multicultural nature of this sector that justifies an approach to English as an intercultural, international language. Finally, the subject builds upon the knowledge and skills previously acquired in the basic subject 'English I', taught in the degree's first year. For this reason both the contents and materials used will correspond to level B2 to C1 of the CEFR.

The learning of English for the degree in Hotel Management is organised in four levels of proficiency consisting of 4 compulsory subjects (English I, English II, English III and English for Managers) and an elective one (Oral Communication in Business English).

Requirements

Essencials

Requirements for the subjects of this module are the following:

- 1- Have passed English I and English II to be able to enroll in English III.

Skills



Guia docent

Específiques

- * E12. Communicate orally and written in two foreign languages at a general level, as well as in different environments related to the field of hospitality. CE14. Provide alternative and creative solutions to possible problems that arise in the field of direction, management, organization, planning and business administration, both in their own languages and in at least one foreign language.

Genèriques

- * CG2. Develop a critical thinking and reasoning and know how to communicate it effectively, in the context of the tourism and hospitality sector, both in their own languages and in a third language.

Transversals

- * CT2. Develop independent learning strategies. CT3. Understand that any professional activity must be carried out with respect for fundamental rights, the promotion of equality between women and men, the principle of universal accessibility and design for all and environmental protection in accordance with the values of a culture of peace and of democratic values. CT4. Work in an intercultural context.

Bàsiques

- * Podeu consultar les competències bàsiques que l'estudiant ha d'haver assolit en acabar el grau a l'adreça següent: http://estudis.uib.cat/ca/grau/comp_basiques/

Content

The main objective of the English III is to the English language in the hospitality and catering context. The students of the Degree in Hotel Management will have a second course, which, followed by the rest of the English subjects, will help them in their professional future, since correct communication in English is a fundamental tool.

According to the Memory of the degree in Hotel Management, the descriptors of this subject are the following:

- Deepening of general and specific linguistic functions for hotel and restaurant management.
- Phonetics of English III
- Grammar content applied to business English within the hotel and restaurant industry III
- Specific lexical contents related to the hotel and business sector.
- Practice of communicative skills:
 - Comprehension and written expression using the linguistic functions, grammar and vocabulary learned (formal letters, tourist triptychs, discursive essays, reports, etc.)
 - Comprehension and oral expression. Simulated performances (role-plays) and group discussions. Defend different postures of the same topic to favor argumentation in English.

Continguts temàtics

Deepening of general and specific linguistic functions. Unit 1

- In the hotel and restaurant management context, achieve language correctness-Lexical accuracy-Fulfillment of communicative task

Phonetics of English III. Unit 2

Grammar content applied to business English. Unit 3

- Grammatical contests applied to communication III

Specific lexical contents. Unit 4



Guia docent

Specific lexical contents related to the tourism sector and especially to hotel, reception and restaurant management III

Practice of communicative skills. Unit 5

- Comprehension and written expression using the linguistic functions, grammar and vocabulary learned (formal letters, tourist triptychs, discursive essays, reports, etc.)
- Comprehension and oral expression. Simulated performances (role-plays) and group discussions. Defend different postures of the same topic to favor argumentation in English.

Teaching methodology

Activitats de treball presencial (3.6 crèdits, 90 hores)

Modalitat	Nom	Tip. agr.	Descripció	Hores
Theory classes	Content presentation	Large group (G)	Presentation of the necessary resources for the student to develop the skills enabling him/her to interact effectively in actual communicative situations. Study of lexical, grammatical and pragmatic contents arising from the subject's contents.	36
Laboratory classes	Listening, reading, language work	Medium group (M)	Development –through increasingly complex communicative activities-oral and written skills within the framework provided by the subject contents. Task resolution where specific language knowledge and communicative skills will be practised. Strengthening, extension and increasing complexity of syntactic and lexical contents, fostering the normal use of specific professional vocabulary and conventions. Special emphasis will be placed on the students' use of English during practical classes.	45
ECTS tutorials	Group tutorials	Medium group (M)	Group tutorials are advisory sessions where students will be encouraged to report on their progress related both to the learning of theory and the acquisition of practical skills.	3
Assessment	Oral exam	Small group (P)	Oral exam consisting in reading, role play and interview.	2
Assessment	Progress-assessment tests	Medium group (M)	Formal assessment of grammar and lexical acquisition.	2
Assessment	Written exam	Medium group (M)	Formal assessment of written skills (writing and Reading) as well as listening comprehension under exam conditions	2

A començament del semestre hi haurà a disposició dels estudiants el cronograma de l'assignatura a través de la plataforma UIBdigital. Aquest cronograma inclourà almenys les dates en què es faran les proves d'avaluació contínua i les dates de lliurament dels treballs. A més, el professor o la professora informará els estudiants si el pla de treball de l'assignatura es durà a terme a través del cronograma o per una altra via, inclosa la plataforma Aula digital.

Activitats de treball no presencial (2.4 crèdits, 60 hores)

Guia docent

Modalitat	Nom	Descripció	Hores
Individual self-study	Daily coursework/task completion	Individual completion of exercises and cases set as homework on a daily basis and of lexical and grammatical contents.	45
Group or individual self-study	Preparation for tests and oral and final exams	Study of lexical and grammatical contents for end-of-unit progress assessment tests and practice of oral skills in order to role play a hotel, reception or restaurant situation proposed under exam conditions, as well as study for the the exams	15

Riscs específics i mesures de protecció

Les activitats d'aprenentatge d'aquesta assignatura no comporten riscos específics per a la seguretat i salut dels alumnes i, per tant, no cal adoptar mesures de protecció especials.

Student learning assessment

Grading criteria:

- 1) Students need to obtain a pass in both the oral and the written exam.
- 2) The grade obtained in the midterm exam will only be considered when students pass both the oral and the written exam.

Frau en elements d'avaluació

D'acord amb l'article 33 del Reglament acadèmic, "amb independència del procediment disciplinari que es pugui seguir contra l'estudiant infractor, la realització demostradorament fraudulenta d'algun dels elements d'avaluació inclosos en guies docents de les assignatures comportarà, a criteri del professor, una menysvaloració en la seva qualificació que pot suposar la qualificació de «suspens 0» a l'avaluació anual de l'assignatura".

Listening, reading, language work

Modalitat	Laboratory classes
Tècnica	Objective tests (non-recoverable)
Descripció	Development –through increasingly complex communicative activities–oral and written skills within the framework provided by the subject contents.Task resolution where specific language knowledge and communicative skills will be practised.Strengthening, extension and increasing complexity of syntactic and lexical contents, fostering the normal use of specific professional vocabulary and conventions.Special emphasis will be placed on the students' use of English during practical classes.

Criteris d'avaluació

Percentatge de la qualificació final: 15%

Guia docent

Oral exam

Modalitat	Assessment
Tècnica	Oral tests (recoverable)
Descripció	Oral exam consisting in reading, role play and interview.
Críteris d'avaluació	
Percentatge de la qualificació final:	30% amb qualificació mínima 5

Progress-assessment tests

Modalitat	Assessment
Tècnica	Objective tests (non-recoverable)
Descripció	Formal assessment of grammar and lexical acquisition.
Críteris d'avaluació	
Percentatge de la qualificació final:	25%

Written exam

Modalitat	Assessment
Tècnica	Objective tests (recoverable)
Descripció	Formal assessment of written skills (writing and Reading) aswell as listening comprehension under exam conditions
Críteris d'avaluació	
Percentatge de la qualificació final:	30% amb qualificació mínima 5

Resources, bibliography and additional documentation

Bibliografia bàsica

Strutt, P. (2013). English for International Tourism. Upper Intermediate. New Edition. Student's book with DVD. Essex: Pearson Education Ltd.
The material that the teacher provides to the student.

Bibliografia complementària

Ashley, A. (2003) The Oxford Handbook of Commercial Correspondence, Oxford:Oxford University Press.
Ashley, A. (2003) The Oxford Handbook of Commercial Correspondence,Workbook Oxford: Oxford University Press.
Downes, C. (2008) Cambridge English for Job-hunting. Cambridge:Cambridge University Press.
Duckworth, M. (2003): Business Grammar & Practice. Oxford, OxfordUniversity Press.
Goodale, M. (2005) Thelanguage of meetings.Boston: Thomson Heinle
Handford, M (2010) The Language of Business MeetingsCambridge:Cambridge Univerity Press

Altres recursos

Books

Alcaráz Varó, E. et al(2006) Diccionario de términos de turismo y de ocio. Inglés-Español/Spanish-English. Barcelona: Ariel Referencia.



Guia docent

Collins COBUILD English Dictionary for Advanced Learners (3rd edition), Glasgow: Harper Collins.
Diccionario Oxford Study (Spanish-English, English-Spanish), Oxford: Oxford University Press, 2006
Oxford Advanced Learner's Dictionary, Sixth Edition, Oxford: Oxford University Press, 2012.
Smith, Collins et al. (2014) Collins's English Dictionary, Collins Publishers, Glasgow: Collins Publishers.
Dictionaries online:

[http://dictionary.cambridge.org/http://travelfurther.net/dictionaries\(American-English/Americandictionary\)](http://dictionary.cambridge.org/http://travelfurther.net/dictionaries(American-English/Americandictionary)) English-

<http://www.thefreedictionary.com/Oxford+English+Dictionary+Online> www.diccionario.com

www.dictionary.cambridge.org/dictionary/business-english

[www.foreignword.com/dictionary/business\(English-Spanish;Spanish-English\)](http://www.foreignword.com/dictionary/business(English-Spanish;Spanish-English))

www.macmillandictionaryonline.com

www.wordreference.com

Grammar

Hewing, Martin (2013) Advanced Grammar in Use Third edition, Cambridge University Press

Murphy, R. (2012) English Grammar in Use. Cambridge: Cambridge University Press. Swan, M. (2005)

Practical English Usage, Oxford: Oxford University Press.

Oxford English Grammar Course: Advanced (with answers cd-rom pack) (2011). Oxford University Press.

