



Calendar for Administrative Activities and Enrolment for Returning Students on Undergraduate Programme

2025-26 Academic Year

Administrative activities calendar approved by the Academic Committee on 11th March 2025.

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Deadline for Requesting Programme Completion by Compensation for Students Enrolled in the 2024-25 Academic Year

Deadline for Requesting Programme Completion by Compensation for Students Enrolled in the 2025-26 Academic Year

Enrolment Preparation

Undergraduate Academic Planning		
Event	Start Date	End Date
Copy of academic planning	December 2024	
Entering and reviewing available subjects and groups on Acadèmic through the SAD app	02/12/2024	10/01/2025
Deadline for departments to enter lecturers in the SAD app	07/01/2025	30/04/2025
Deadline for transferring information in the SAD app to Acadèmic	08/05/2025	
Available groups published on website	02/06/2025	
a) Where heads of studies or coordinators at university campuses enter timetables directly in Acadèmic: deadline period to upload timetables to Acadèmic	15/05/2025	27/06/2025
b) Where heads of studies or coordinators at university campuses submit timetables to admin services to enter them in Acadèmic: deadline to submit timetables to admin services	15/05/2025	
Timetables (first year and returning) uploaded to Acadèmic	First-year 02/07/2025 Returning 16/07/2025	
Deadline to reserve teaching rooms and examination rooms assigned to each centre	24/07/2025 (except for the CEP, which will be on 01/09/2025)	
Publication of undergraduate timetables on the website	First-year 07/07/2025 Returning 21/07/2025	

Course Guides	Start Date	End Date
Teacher access to edit course guides	15/05/2025	22/06/2025
Deadline period for head of studies to approve and publish first-year course guides	15/05/2025	07/07/2025
Deadline period for heads of studies to approve and publish course guides for returning students	02/06/2025	21/07/2025

Deadline for Requesting Curriculum Adaptations

Event	Start Date	End Date
Curriculum Adaptation		
Application deadline for curriculum adaptations	16/06/2025	11/07/2025

Enrolment for Returning Students

Event	Start Date	End Date
Issue date for competitive average mark for appointments	22/07/2025	
Appointments sent to students by e-mail	23/07/2025	
Deadline period for staggered enrolment	25/07/2025 9 am	30/07/2025 9 pm
Deadline period for open enrolment		31/07/2025 9 pm
Deadline for students with a reserved spot (cancellations from 2024-25 with a reserved spot for 2025-26)	29/07/2025	31/07/2025

Deadline period for enrolment for returning students who are only enrolling for the second semester (face-to-face at admin services)	26/01/2026	30/01/2026
Centres may decide whether they adopt this procedure or not		

Extracurricular Enrolment

The resolution must always be issued by the end of ordinary periods.

Event	Start Date	End Date
Extracurricular Enrolment for the First and Second Semester		
Extracurricular enrolment application (within the general enrolment period)	01/07/2025	31/07/2025
Application resolution (deadline)	05/09/2025	
Extracurricular enrolment deadline	From the resolution date	12/09/2025
Extracurricular Enrolment for the Second Semester		
Extracurricular enrolment application (within the enrolment period for the second semester)	07/01/2026	30/01/2026
Application resolution (deadline)	06/02/2026	
Extracurricular enrolment deadline	From the resolution date	13/02/2026

Addition of Courses

Event	Start Date	End Date
Addition of courses deadline for placement subjects	7/01/2026 9 am	16/01/2026 9 pm
Deadline period to add courses	02/02/2026 9 am	18/02/2026 11.59 pm

Group Changes

Event	Start Date	End Date
Deadline to request a change of subject group for the first and second semesters	24/07/2025	12/09/2025
Extended deadline to request a change of subject group for the second semester	21/01/2026	30/01/2026
Extended deadline to request a change of group for second-semester subjects where students enrol in the extended enrolment period	02/02/2026	18/02/2026

Enrolment End

Post-enrolment Activities	Planned Date
Deadline to submit enrolment documents (new and returning students), regardless of financial discounts	10/08/2025
First direct debit mandate issued for July enrolments	01/08/2025–05/08/2025
First direct debit mandate issued for August and September enrolments / second for July enrolments	12/09/2025–15/09/2025

Second direct debit mandate issued for August and September enrolments / third for July enrolments	01/10/2025–05/10/2025
Third direct debit mandate issued for August and September enrolments / fourth for July enrolments	01/11/2025–05/11/2025
Fourth direct debit mandate issued for September enrolments / fifth for July enrolments	01/12/2025–05/12/2025

Credit Recognition

Deadline periods linked to the credit recognition procedure.

Application Deadline	Resolution Deadline
02/06/2025–02/09/2025	<ul style="list-style-type: none"> Applications submitted between 2nd and 24th June 2025 must be resolved by 2nd July 2025 Applications submitted between 25th June and 15th July 2025 must be resolved by 18th July 2025 Applications submitted between 16th July and 2nd September 2025 must be resolved by 8th September 2025
Application deadline during the extension period	Resolution period during the extension period
26/01/2026–18/02/ 2026	23/02/2026

Exceptionally, students may also request credit recognition of one or more subjects outside the ordinary deadlines where:

- They have been unable to demonstrate they have successfully completed the required subjects for recognition within the normal timeframe and require recognition to enrol for a subject or complete their studies and apply for their degree certificate, or for any other duly justified reason
- They have been included on a list after the normal application deadline

c) They are requesting admission via the 90+ credit pathway.

The Credit Recognition and Transfer Committee will resolve these requests within ten days at the latest.

Specific Enrolment Status

Event	Start Date	End Date
New students	Pre-registration deadline	
Returning students: deadline period to request specific enrolment and high-level athlete status	01/07/2025	15/07/2025
<p>Students may request a status change due to changed circumstances, taking into consideration:</p> <ul style="list-style-type: none"> • Where they wish to take a specific assessment pathway, they must apply for specific enrolment status before 22nd September 2025 for first-semester subjects and before 23rd February 2026 for second-semester subjects • Where they wish to cancel second-semester subjects, they will have to request specific enrolment status before 29th January 2026 		

Deadline for Requesting Assessment on a Different Campus

Event	End Date
Application for Assessment on a Different Campus	
Deadline for the first semester	30/11/2025
Deadline for the second semester	10/05/2026
Deadline to withdraw from an approved assessment on a different campus: at least five days before the assessment date	

Deadline for Notifying the Programme Coordinator about Clashing Supplementary and Extraordinary Assessment Dates

Event	Start Date	End Date
Notification for Clashing Supplementary and Extraordinary Assessment Dates, only for students who meet the credit requirements set out in Article 28 in the Academic Regulations		Resolution and notification
First-semester subjects	28/11/2025	05/12/2025
Second-semester subjects	30/04/2026	06/05/2026
Notifications can be made up to four days before the assessment date for extraordinary assessments, after confirming students failed the subject during the ordinary assessment period		At most, three (3) days before proposes alternative date

Deadline for Requesting Continuation on a Programme without Passing the Required Minimum Credits

Event	End Date
Requests Submitted to the Programme Coordinator	
Requests for continuation on a programme submitted to the degree programme coordinator	02/09/2025

Deadline for Requesting Programme Completion by Compensation for Students Enrolled in the 2024-25 Academic Year

Event	End Date
Requests submitted to the Academic Committee	
Applications to complete programmes by compensation	3/10/2025

Deadline for Requesting Programme Completion by Compensation for Students Enrolled in the 2025-26 Academic Year

Event	End Date
Requests submitted to the Academic Committee	
Applications to complete programmes by compensation	30/09/2026