



TERMS OF THE SECOND CALL FOR THE ERASMUS+ PARTNER COUNTRIES KA107-2017 PROGRAMME FOR THE MOBILITY OF UNDERGRADUATE, MASTER'S AND DOCTORAL STUDENTS FROM UNIVERSITIES IN SERBIA OR BOSNIA AND HERZEGOVINA TO THE UNIVERSITY OF THE BALEARIC ISLANDS.

1. Object of the call

The object of this call is to offer places to exchange students from universities in Serbia and Bosnia and Herzegovina that have signed the corresponding inter-institutional agreements, so that they may undertake part of their university studies at the University of the Balearic Islands (see **Annex I**. List of places by country and study programme).

All student mobility will be subject to the signing of the corresponding inter-institutional Erasmus+ convention between the UIB and the Home/Host University before starting the mobility.

Enrolment in 2018-19 courses should be paid for at students' home universities, and students will be exempt from having to pay any academic or administrative fees, for exams, or to access laboratories or libraries at the University of the Balearic Islands. This notwithstanding, students may be required to pay small fees for insurance, student associations, or use of materials, under the same conditions as local students.

2. Requirements for requesting a place

- To be registered at the home university when the application is submitted and during the mobility.
- Undergraduate students have to be registered, at least, in the second year of their degree.
- Applicants are required to submit an official certificate of English or Spanish equivalent to a B2 level. The knowledge of other languages will be assessed by providing an official certification.

3. Length of the exchange

The length of stay at the University of the Balearic Islands will be that which is established in Annex I of this call.

Students who have previously participated in an ERASMUS+ mobility programme, may request another exchange as long as the two stays do not exceed 12 months per cycle of study (undergraduate, master, and doctorate).

4. Start of the exchange

The start of the exchange for selected students will be agreed upon by the home university, the host university, and the student, in accordance with the academic calendars and availability at the host university. In any case, they must be finished before 30 June 2019.



5. Financial assistance

- The ERASMUS+ KA107 grant from the EU is meant to cover some of participants' travel and living expenses.

- A) Travel – assistance with the cost of travelling is based on the distance between the UIB and the home university in the partner country. Amount of assistance: **€275** per participant. (http://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en)
- B) Cost of living – **800€** per month of the stay.

6. Procedure for requesting a place

Students must take the following steps:

1st. Meet the requirements established in point 2 of this call.

2nd. Review the list of universities in Annex I and the study programmes offered.

3rd. Fill out the **Erasmus+ Partner Countries KA107 programme-2017** application for students from partners countries to UIB, via the SRI webpage: <http://www.uib.eu/study/UIB-exchange-programmes/Erasmus-paisos-associats-KA107-est-incoming/> Up to two universities may be chosen in order of preference.

Once the application has been completed, applicants must send the following documentation* to erasmuska107@uib.es:

- a) A complete copy of their passport.
- b) Their academic transcript in English.
- c) An official certificate recognizing the language abilities required by the host University.
- d) A learning agreement with the proposal of the subjects to be taken at the University of the Balearic Islands with a seal of approval from both institutions (only for undergraduate and Master's students).
- e) A proposed work plan covering what will be done at the University of the Balearic Islands and a brief CV that includes research work and publications that have been carried out. This document should have a seal of approval from both institutions (only for doctoral students).
- f) Copy of Bachelor's Degree or master's registration at the home University (only for Master's Students).
- g) Copy of Master's Degree or PhD's registration at the home University (only for doctoral students).
- h) Applicant's CV explaining in detail research works and publications (only for doctoral students)
- i) A document accrediting the applicant's social or economic vulnerability and/or exclusion, if applicable.



* This documentation must be presented before the deadline established in point 6 “Application submission” of this call.

7. Call deadlines

Application submission	Decision	Accept/renounce
From 26/02/2018 to 25/03/2018	09/05/2018	From 10/05/2018 to 15/05/2018

8. Selection procedure

Once the deadline for submitting applications has passed, International Relations Services (SRI, by its Spanish initials) at the University of the Balearic Islands will consider the applications and will open a period of 5 business days for possible amendments.

After this amendment period, applications that meet the requirements will be sent to tutors or those in charge of international and mobility programmes at corresponding UIB and partner university centres so that they may make appropriate selections in accordance with principles of equality, merit, and ability, with special regard to students' academic transcripts, the language accreditation required by the host university, the proposal of subjects to be taken or the mobility agreement that will be carried out at the host university, accreditation of social or economic vulnerability and/or exclusion, and finally whether the applicant has participated in any other exchange financed by the ERASMUS programme.

Decisions will be communicated to each student by email and will be published on the Internet.

9. Procedure for accepting or renouncing places

Once the provisional decision has been published, a period of 3 days will be opened for students to accept or renounce their placement by email. If they renounce the placement, they should specify a reason. After this period, if necessary, another 3-day period will be opened for students who were on the wait list to accept their placements.

10. Rights of the recipient

- To take full part in in the mobility placement awarded.
- To receive financial assistance according to that which is established in these terms and by the programme. Costs not covered by this financial assistance must be covered by the recipient.
- To be free from having to pay enrolment fees at the host university.
- To receive all the information and counselling needed for preparing for the stay from both the home and host universities.
- To recognize the stay as part of his/her education, as indicated in the agreements established between the home and host universities.



11. Obligations of the recipient

- a) Contract and pay for the insurance indicated by the coordination of the programme, and present the receipt of payment and a copy of the policy.
- b) Be in possession of the visa that allows for him/her to complete the stay.
- c) Carry out the mobility programme during the agreed upon period and fulfilling the commitments made in the application.
- d) Perform the procedures and complete the documentation required by the programme, including signing the Grant Agreement and the Learning Agreement (undergraduate and Master's students) or the Learning Agreement Student Mobility for research (doctoral students).
- e) Complete the corresponding questionnaires that enable better programme coordination as well as the online mobility assessment from the European Commission sponsor of the Erasmus+ programme.
- f) Process the required documents needed for the end of the mobility.

Participation in this programme implies that you accept these terms and the terms of the National ERASMUS+ Agency regarding this programme.

Coordination of the programme

Mr. Ricardo Sagrera
Palma, 23rd February 2018

